

**Minutes
of
The Kelly AFB Restoration Advisory Board Meeting
6 March 1995**

The third meeting of the Kelly Air Force Base Restoration Board (RAB) took place at 6:00 p.m. at the San Antonio Fire Training Academy at 4531 South Zarzamora, San Antonio, Texas.

The RAB meeting agenda is attachment 1.

These minutes follow the progression of topics as the meeting took place and correspond to similarly numbered agenda topics.

I. Welcome

Mr. Larry Bailey, Kelly AFB Co-Chair, welcomed RAB members and the audience in attendance. Fourteen RAB members or alternates were present. A list of attendees is provided at attachment 2. Mr. Bailey advised members and audience that, in addition to minutes being taken, the meeting was being transcribed, and requested that anyone wishing to speak to please state their name before talking.

II. Administrative Topics

A. Approval of January 29, 1995 Meeting Minutes

Mr. Bailey submitted minutes (previously distributed to RAB members) for approval. Mr. Mixon made a motion for approval. Discussion ensued as follows:

Mr. George Rice requested clarification of item No. 8 of the proposed minutes of the previous meeting regarding access to work, including proprietary modeling, being done by contractors (for Kelly) for the purposes of forming his own opinion about quality of the work being done. Mr. Trevino (Kelly) indicated that access would be given to RAB members for the stated purpose. Mr. Armando Quintanilla suggested they form a sub-committee and volunteered to serve on it. It was agreed that a sub-committee would be formed with Mr. Rice as chair and Mr. Quintanilla, Mr. Gary Beyer, and Mr. Gene Lene as members.

There were no other comments regarding the minutes. Mr. Carl Mixon's motion was seconded by Mr. Gene Lene and the minutes were approved as written.

B. Membership Issues

- **Approval of new members (Agenda Item II. B. 1.)**

Copies of RAB member applications for:

Ms. Joan Falkenberg

Mr. Tom Smith

Ms. Lexia Ribeiro

were distributed for review and consideration. Time was given for review of these applications.

Discussion: The ensuing discussion revolved around two questions:

- a. Whether the membership would or should be increased beyond the current 21 members. Although discussed here, decision was deferred to agenda item II. B. 2.
- b. Whether or not membership should be restricted by criteria other than the interest and request for membership.

Several members spoke in support of both Ms. Falkenberg and Mr. Smith. No one present knew Lexia Ribeiro. Mr. Quintinilla suggested that the RAB approve the application of Ms. Falkenberg (who was present) and defer the other two until the next meeting so that the members could ask them some questions.

With both primary and alternative proposals before the RAB (to approve all three as offered or to approve only Ms. Falkenberg and defer the others until the next RAB meeting), Mr. Bailey called for a show of hands on first the primary and then the alternative proposals. In a vote of 7 to 3, the RAB approved the alternative proposal to accept Ms. Falkenberg's application now and defer the others until the next RAB meeting. Mr. Smith and Ms. Ribeiro will be invited to the next RAB meeting for discussion of their membership.

Joan Falkenberg was asked to step forward and join the other RAB members at the tables.

- **Removal of Absent Members (Agenda Item II. B. 2.)**

Mr. Bailey started discussion by pointing out that the RAB Charter provided that members who, both they and their alternates, have missed two consecutive meetings would be recommended for removal or asked to resign. Three such members were referred to the RAB for consideration of removal:

Ricardo Jiminez Jessie Bankston Leonel Benavidez

The record shows that Ricardo Jiminez has never attended a meeting. The other two members have missed two consecutive meetings and did not send alternates. Mr. Carl Mixon made a motion to remove these three members per the charter; Mr. Hagelthorn seconded. The motion was carried.

At this time, Mr. Bailey reminded members to get alternates for any meeting they could not attend.

C. Frequency of RAB Meetings

Mr. Bailey asked the RAB to consider setting meeting frequency at every 6 to 8 weeks unless it was necessary to meet more often. Mr. Quintanilla suggested having two more monthly meetings and then consider going to the 6-8 week frequency.

After discussion, two options were proposed. (1) April and May meetings being 4 weeks apart and then consider going to 6-8 weeks between meetings; or (2) going to a 6-8 week time period now, and calling more frequent meetings as and if necessary. Vote was 6 to 5 in favor of option 2 (going to 6-8 week meetings now).

D. Potential Conflict of Interest - Letter to RAB Members

Mr. Bailey started discussion in reference to a letter sent to all RAB members regarding who can be a RAB member, potential for Conflict of Interest, and a potential revision to the RAB Charter.

In response to questions for clarification of the issues involved, Mr. Bailey introduced Ms. Adrienne Williams of the Kelly Air Force Base legal office. Ms. Williams responded to several hypothetical questions. She explained that “The essence of what we are trying to do is to ensure that the RAB member is not a contractor for Kelly and will not [be] in the future . . .”

Mr. Bailey proposed that the minutes of this meeting include specific, possible language for such a change for the RAB Charter so that RAB members will have time to review and prepare to discuss the language at the next RAB meeting. The members voted and passed this suggestion by show of hands.

NOTE: The Draft proposed RAB Charter modification language is attachment 3.

E. Topics to be Discussed at Future RAB Meetings

- **Legal Standards for Cleanup**

Pursuant to Mr. Haglethorn’s request, from the last RAB meeting, (for a discussion and briefing concerning cleanup standards), Mr. Bailey asked Ms. Williams to explain Kelly’s action in response to his request.

Ms. Williams explained that the Texas Natural Resource Conservation Commission (TNRCC) has authority in this area. To better respond to the request, a legal representative from the TNRCC has accepted Kelly’s invitation to come to the next RAB meeting to discuss the standards and the process.

Mr. Quintinilla asked if the TNRCC representative would discuss “right of capture” regarding groundwater. Mr. Bailey indicated that Kelly would make sure that the TNRCC representative is aware of that interest.

Mr. Quintinilla raised an issue about damage to foundations as a result of “water being taken from the ground aquifer”. Mr. Bailey agreed to provide name and phone number of a contact at KAFB, who handles claims. This information will be included in minutes and in the next mailing.

Kelly Contact for all community activities is:

Michael Estrada
Community Involvement Coordinator
807 Buckner, Suite 1
Kelly AFB TX, 78241-5842

At this point, Mr. Bailey deferred discussion of agenda item II. F. (post-meeting discussions from last meeting) until the end of the meeting. He then introduced Mr. Richard Trevino who presented two briefings, agenda items III. and IV.

III. Public Hearing Update

Mr. Richard Trevino gave a slide presentation describing the logistics of a Groundwater Feasibility Study, the establishment of a library for restoration program documents under the care of the Community Co-Chair, the comment process for Proposed Plans relating to groundwater and soil cleanup, and a demonstration of groundwater modeling. A copy of his briefing slides is attachment 4.

IV. Relative Risk Evaluation

Mr. Richard Trevino briefed the Risk Factors and the five basic factors that determine priority and scoring. Out of 52 total sites at Kelly, 20 are closed. The remaining 32 were scored. Of these, 26 rated high, 6 rated medium, and none rated low.

After discussion and explanation of the process, Mr. Trevino proposed the RAB concur with relative ratings. Mr. Hagelthorn moved and Ms. Falkenberg seconded the proposal.

More discussion followed before voting. Mr. Trevino clarified that the ranking before the board for approval was for zones 1, 2, and 3 only and that the risk evaluation covered groundwater, surface water, and soils. Zones 4 and 5, being in earlier stages of investigation, will be ranked later. In response to a question from Mr. Brown, Mr. Dan Medina confirmed that Groundwater Recovery was being accomplished on sites D-2 and D-4.

In response to a question as to whether the RAB was being asked to vote on all or part of the list of sites, Mr. Trevino stated that members were voting on the entire list. He further clarified that the list will then go to Headquarters Air Force. The budget process will apply available federal funding, first to high risk, then to medium. Low risks will not be forgotten, merely deferred until a later date. He also explained that Kelly would use the ranking in future decision making.

In response to a question from Mr. Florencio Martinez, Mr. Trevino confirmed that the ranking list was a dynamic one that could be revised and updated as the situation warrants.

Mr. Trevino called for a show of hands for RAB concurrence in the Relative Risk Ranking as presented. The Board concurred in the ranking as presented. A copy of briefing slides is attachment 5.

V. RAB Newsletter

Mr. Bailey introduced an issue, relating to the need/desire for some newsletter or other vehicle, which was raised at the last RAB meeting. Discussion ensued as to what type of document, how often should it be published, who would edit it, what issues and ideas should be incorporated, etc.

RAB members offered and discussed a variety of options for “getting the word out” better. Issues included press releases, increased scope and distribution of the minutes and current updates, identifying “key” phone numbers, etc.

It was suggested that the RAB might issue Press Releases after each RAB meeting. Questions were then raised about funding. Several “throw-away” papers (The Westside Sun, Southside Recorder and La Prensa) in addition to The San Antonio Express News, were suggested as “targets” for press releases. It was proposed that a progress report be added to the summary of the minutes and that it would include identification of key phone numbers such as the one

identified for the claims office. This information would be published prior to the next RAB meeting, then at the next meeting it would be discussed further.

Mr. Bailey summarized the Board consensus: that Kelly would, before the next RAB meeting, prepare a proposed expansion of current updates to include meeting minutes, key phone numbers, upcoming milestones and dates, etc., for Board consideration. He then asked for a show of hands for concurrence in this course of action. The Board approved the action as stated.

VI. Upcoming Environmental Events

Mr. Dick Walters from Public Affairs presented a briefing summarizing two upcoming environmental activities that would take place in the surrounding community. The placement of 10 monitoring wells in the area immediately surrounding East Kelly, and “Strataprobe” work in the Quintana Road area. Mr. Walters’ presentation slides are attachment 6.

Mr. Walters reminded Board members about Earth Day, 22 April 1995. The event will be celebrated in San Pedro Park and Kelly will have a booth there. Mr. Walters indicated that volunteers from the RAB/Kelly/Community partnership would be welcomed and appreciated.

VII. Summary and Closing

There being no “new business”, Mr. Bailey moved to summary and closing issues.

News coverage regarding Kelly: Mr. Bailey summarized key issues concerning the BRAC, speculation about Kelly, reductions in DOD cleanup funding, closure of Brooks AFB and how all or any of these might impact Kelly.

It is uncertain how the reduction in budget will affect Kelly. Mr. Bailey reminded everyone the BRAC list is not a final closure list. The closure of Brooks is only a recommendation at this time. The final list will be public in June or possibly July. Any prediction about cleanup funding or BRAC impacts on Kelly would be mere conjecture at this time.

Mr. Bailey also asked the RAB members to reflect on the visual aids used at this meeting and consider how they might be improved -- to get technical issues across better. Mr. Bailey requested that those individuals interested in the DRMO incident and information about minority environmental contractors at Kelly stay for informal discussions immediately following adjournment of the RAB meeting.

The next RAB meeting will be April 17, same location 6:00 p.m. At that meeting discussion will also involve finding another location to meet.